

DOORS AND WINDOWS

- Clean window sills, frames, and rails
- Clean the windowpanes
- Rinse and scrub the screens
- Dust the blinds
- Dust the curtain rods
- Wash the curtains
- Clean the doors
- Clean the door handles

FLOORS

- Shake out the rugs
- Clean the carpets
- Wipe down baseboard heaters
- Sweep, vacuum, and mop

WALLS

- Wipe down the walls
- Fill any holes
- Clean the light switches
- Dust the mouldings
- Dust the door frames

OTHER

- Test and replace smoke detector batteries
- Replace air filters
- Clean vents and registers
- Clean the light fixtures
- Clean the ceiling fans
- Replace light bulbs
- Dust and polish furniture
- Dust and clean decor items

BATHROOM(S)

- Deep clean the vanity
- Clean mirrors
- Clean the bathtub and/or shower
- Clean the shower head
- Replace shower curtain liner
- Deep clean the toilet
- Clean the hardware (handles, towel bars, etc.)
- Scrub the ceramic grout
- Throw away expired makeup and personal care products
- Bring old medications to a drop-off site
- Clean makeup brushes
- Disinfect the garbage can
- Remove hair from drains
- Remove and replace the old caulking (if necessary)

LAUNDRY ROOM

- Clean the washer
 - Interior (including the glass and seal)
 - Exterior
 - Filter
 - Soap dispenser
- Clean the dryer
 - Interior
 - Exterior
 - Lint filter
 - Vent hose
- Organize laundry supplies

KITCHEN

- Pull appliances out
- Clean appliances:
 - Range/oven
 - Refrigerator
 - Dishwasher
 - Microwave oven
 - Garbage disposal
- Clean the countertops
- Scrub the sink
- Disinfect the trash, recycling, and compost bins
- Degrease cabinet doors and backsplash
- Remove items from cabinets and deep clean the interior
- Sort drawers and closets (keep, donate, or throw away)
- Organize the pantry
- Dust high surfaces
- Degrease the kitchen drain
- Wash or replace rags, sponges, and cloths
- Apply sealant to work surfaces (as needed)
- Oil wooden work surfaces and boards

DINING ROOM

- Dust the china in the china cabinet
- Wash and iron table linen
- Polish the silverware
- Vacuum (or clean) the chair cushions

ENTRYWAY

- Shake out and clean the doormat
- Put shoes away
- Put away any out-of-season clothes

PLAYROOM

- Clean plastic toys with soap and water
- Wash stuffed animals and soft toys
- Donate unused toys
- Organize toys and play areas

OFFICE

- Sort paperwork
- Recycle unneeded papers
- Dust off electronic devices
- Clean the keyboard and mouse

BEDROOMS

- Donate unused clothes
- Organize shelves, racks, and closets
- Wash the bedding (sheets, pillows, comforters, etc.)
- Flip the mattress

LIVING ROOM

- Clean cushion covers
- Wash blankets, throws, and pillows
- Vacuum sofas and chairs
- Dust and clean lampshades
- Dust off electronic devices
- Clean remote controls

GARAGE

- De-clutter
- Air out the space
- Clean the garage door
- Clean the garage door frame
- Replace door opener batteries